



Grant Proposal Final Approval

Step 2. Complete after a grant proposal planning form has been approved and before final submission.

SECTION 1. PREPARATION FOR SUBMISSION

- ☐ All required application sections are complete and formatted to the funder's specifications.
- ☐ While finalizing the grant, nothing has changed regarding the impact of this project on University finances that was not approved by the finance department. (If changed please document in additional comments)

Final requested amount: \$
Amount/value of LU match: \$
Indirect amount: \$

Submission format – Type:

- ☐ Email/attachment
- ☐ Online application portal
(Name/link):
(LU-subscribed account holder):
- ☐ Other (Explain):

Submission Due Date:
(Allow 2 Weeks for signatures and approvals)

SECTION 2. ADDITIONAL COMMENTS

SECTION 3. COPIES OF FINAL ATTACHMENTS

☐	☐
☐	☐
☐	☐
☐	☐
☐	☐

SECTION 4. FINAL INSTITUTIONAL APPROVAL

Provide a copy of this form, the above attachments, the grant application, and the completed Grant Proposal Planning Form for final approval.

Individual: (Please type)	I have reviewed and approved the grant or sponsored program application for submission. (Signature and Date)
Dean/Supervisor:	Date:
Sponsored Programs Office (SPO):	Date:
Provost:	Date:
VP of Finance:	Date:

SECTION 5. DISCLAIMER

No grant or sponsored program application is approved for submission without the completion of Step 1 and Step 2. All applicants must ensure these steps are fully completed and reviewed before proceeding with submission. Failure to comply may result in delays or rejection of the request.