Administrative Unit Assessment Report

Assessment is a term commonly used to encompass the process of gathering and using evidence to guide improvements.

SACSCOC requires that "The institution <u>identifies</u> expected outcomes, <u>assesses</u> the extent to which it achieves these outcomes, and <u>provides evidence of seeking improvement</u> based on analysis of the results".

Be sure to SAVE your progress as you work!

Administrative Unit
Student Support Services

Submission Year
2020-2021

Assessment Coordinator Name
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Unit Goal

Goal

Goal 1

Unit Goals are broad statements that describe the overarching long-range intended outcomes of an administrative unit. They support the Institution's Mission/Goals.

Unit Goal
Student Support Services is a federally funded program designed to identify and provide services to students from disadvantaged backgrounds.

Pillar of Success Supported
Graduates Who Are Gainfully Employed or Admitted to Graduate School

Outcomes

Outcome 1

Outcomes are specific, **measurable** statements that reflect the broader goals. They will primarily describe what the unit is going to do and what its impact will be on students and other key stakeholders (alumni, parents, employers, etc.).

Most administrative units measure **Operational Outcomes** which describe the level of performance of an operational aspect of a program or office (ex. number of services provided, timeliness of a process).

Some units may measure **Student Learning Outcomes** which describe knowledge, skills, and values that students are expected to gain as a result of their educational experiences (ex. Student Wellness Program may measure student knowledge of healthy habits.)

What type of Outcome would you like to add?
Operational Outcome

Enter Outcome

Persistence rate

Timeframe for this Outcome
Academic year 2018-2019

Performance Target for "Met"
The persistence rate (from fall semester of entry to the next fall semester) of the newest cohort is greater than or equal to 70%.

Performance Target for "Partially Met"
NA

Performance Target for "Not Met"
The persistence rate (from fall semester of entry to the next fall semester) of the newest cohort is less than 70%.

Assessment Measure Used	**Frequency of Assessment**
Registration numbers each academic semester	Semester to semester
Data Collected for this Timeframe (Results)	**Score (Met=3, Partially Met=2, Not Met=1)**
100%	3

Comments/Narrative
SSS have exceeded this objective every year which will help withprior experience points during the next grant competition.

Resources Needed to Meet/Sustain Results
Funding

Explanation of How Resources Will Be Used
Hire staff and provide services to participants.

Outcome 2

Outcomes are specific, **measurable** statements that reflect the broader goals. They will primarily describe what the unit is going to do and what its impact will be on students and other key stakeholders (alumni, parents, employers, etc.).

Most administrative units measure **Operational Outcomes** which describe the level of performance of an operational aspect of a program or office (ex. number of services provided, timeliness of a process).

Some units may measure **Student Learning Outcomes** which describe knowledge, skills, and values that students are expected to gain as a result of their educational experiences (ex. Student Wellness Program may measure student knowledge of healthy habits.)

What type of Outcome would you like to add?
Operational Outcome

Enter Outcome
Good Academic Standing Rate:

Timeframe for this Outcome
Academic year 2018-2019

Performance Target for "Met"
80% or more of all enrolled participants served by the SSS project will meet the performance level required to stay in good academic standing at the grantee institution.

Performance Target for "Partially Met"
NA

Performance Target for "Not Met"
Less than 80% of all enrolled participants served by the SSS project met the performance level required to stay in good academic standing at the grantee institution.

Assessment Measure Used	**Frequency of Assessment**
GPA calculations for classification of participants	Yearly

Data Collected for this Timeframe (Results)	**Score (Met=3, Partially Met=2, Not Met=1)**
98%	3

Comments/Narrative
Semester to semester advising of participants allows SSS personnel to monitor progress and intervene if necessary.

Resources Needed to Meet/Sustain Results
Funding

Explanation of How Resources Will Be Used
Hire staff and provide services to participants.

Outcome 3

Outcomes are specific, **measurable** statements that reflect the broader goals. They will primarily describe what the unit is going to do and what its impact will be on students and other key stakeholders (alumni, parents, employers, etc.).

Most administrative units measure **Operational Outcomes** which describe the level of performance of an operational aspect of a program or office (ex. number of services provided, timeliness of a process).

Some units may measure **Student Learning Outcomes** which describe knowledge, skills, and values that students are expected to gain as a result of their educational experiences (ex. Student Wellness Program may measure student knowledge of healthy habits.)

What type of Outcome would you like to add?
Operational Outcome

Enter Outcome
Graduation Rate:

Timeframe for this Outcome
Academic year 2018-2019

Performance Target for "Met"
45% or more of 2012-2013 new participants served graduated with a bachelor's degree or equivalent within six (6) years.

Performance Target for "Partially Met"
NA

Performance Target for "Not Met"
Less than 45% of 2012-2013 new participants served graduated with a bachelor's degree or equivalent within six (6) years.

Assessment Measure Used
Annual Performance Report
National Student Clearinghouse (graduate school enrollment)
Participant degree attainment per semester

Frequency of Assessment
Yearly

Data Collected for this Timeframe (Results)
59%

Score (Met=3, Partially Met=2, Not Met=1)
3

Comments/Narrative
SSS had 54 participants in the cohort and 32 actual attained a Bachelor's degree within the allotted time frame.

Resources Needed to Meet/Sustain Results
Funding

Explanation of How Resources Will Be Used
Hire staff and recruit participants

Goal Summary

Goal Summary/Comments
For the past four years of the this grant cycle, SSS has met the funded goals and anticipates a good year 2019-2020. It is expected program goals will remain the same during the next grant competition; however, the RFP is not publish yet which will spell out objectives and outcomes.

Changes Made/Proposed Related to Goal
None

Upload Files (if needed)