

# Administrative Unit Assessment Report

**Assessment** is a term commonly used to encompass the process of gathering and using evidence to guide improvements.

SACSCOC requires that "The institution identifies expected outcomes, assesses the extent to which it achieves these outcomes, and provides evidence of seeking improvement based on analysis of the results".

## Be sure to **SAVE** your progress as you work!

**Administrative Unit**  
Student Support Services

**Submission Year**  
2021-2022

**Assessment Coordinator Name**  
Leslie B. Temple

**Enter Assessment Coordinator Email**  
lglover@lander.edu

## Unit Goal

### Goal

#### Goal 1

**Unit Goals** are broad statements that describe the overarching long-range intended outcomes of an administrative unit. They support the Institution's Mission/Goals.

#### Unit Goal

Student Support Services is a federally funded program designed to identify and provide services to students from disadvantaged backgrounds.

#### Pillar of Success Supported

Graduates Who Are Gainfully Employed or Admitted to Graduate School

## Outcomes

### Outcome 1

**Outcomes** are specific, **measurable** statements that reflect the broader goals. They will primarily describe what the unit is going to do and what its impact will be on students and other key stakeholders (alumni, parents, employers, etc.).

Most administrative units measure **Operational Outcomes** which describe the level of performance of an operational aspect of a program or office (ex. number of services provided, timeliness of a process).

Some units may measure **Student Learning Outcomes** which describe knowledge, skills, and values that students are expected to gain as a result of their educational experiences (ex. Student Wellness Program may measure student knowledge of healthy habits.)

#### What type of Outcome would you like to add?

Operational Outcome

Enter Outcome

Persistence rate

**Timeframe for this Outcome**

Academic year 2019-2020

**Performance Target for "Met"**

The persistence rate (from fall semester of entry to the next fall semester) of the newest cohort is greater than or equal to 70%.

**Performance Target for "Partially Met"**

NA

**Performance Target for "Not Met"**

The persistence rate (from fall semester of entry to the next fall semester) of the newest cohort is less than 70%.

**Assessment Measure Used**

Registration numbers each academic semester

**Frequency of Assessment**

Semester to semester

**Data Collected for this Timeframe (Results)**

100%

**Score (Met=3, Partially Met=2, Not Met=1)**

3

**Comments/Narrative**

APR for 2019-2020 is due December 2021 which will determine the actual persistence rate.

**Resources Needed to Meet/Sustain Results**

Funding

**Explanation of How Resources Will Be Used**

Hire staff and provide services to participants.

## Outcome 2

**Outcomes** are specific, **measurable** statements that reflect the broader goals. They will primarily describe what the unit is going to do and what its impact will be on students and other key stakeholders (alumni, parents, employers, etc.).

Most administrative units measure **Operational Outcomes** which describe the level of performance of an operational aspect of a program or office (ex. number of services provided, timeliness of a process).

Some units may measure **Student Learning Outcomes** which describe knowledge, skills, and values that students are expected to gain as a result of their educational experiences (ex. Student Wellness Program may measure student knowledge of healthy habits.)

**What type of Outcome would you like to add?**

Operational Outcome

**Enter Outcome**

Good Academic Standing Rate:

**Timeframe for this Outcome**

Academic year 2019-2020

**Performance Target for "Met"**

80% or more of all enrolled participants served by the SSS project will meet the performance level required to stay in good academic standing at the grantee institution.

**Performance Target for "Partially Met"**

NA

**Performance Target for "Not Met"**

Less than 80% of all enrolled participants served by the SSS project met the performance level required to stay in good academic standing at the grantee institution.

**Assessment Measure Used**

GPA calculations for classification of participants

**Frequency of Assessment**

Yearly

**Data Collected for this Timeframe (Results)**

98%

**Score (Met=3, Partially Met=2, Not Met=1)**

3

**Comments/Narrative**

Semester to semester advising of participants allows SSS personnel to monitor progress and intervene if necessary. Also, final semester grade report will confirm progress.

**Resources Needed to Meet/Sustain Results**

Funding

**Explanation of How Resources Will Be Used**

Hire staff and provide services to participants.

**Outcome 3**

**Outcomes** are specific, **measurable** statements that reflect the broader goals. They will primarily describe what the unit is going to do and what its impact will be on students and other key stakeholders (alumni, parents, employers, etc.).

Most administrative units measure **Operational Outcomes** which describe the level of performance of an operational aspect of a program or office (ex. number of services provided, timeliness of a process).

Some units may measure **Student Learning Outcomes** which describe knowledge, skills, and values that students are expected to gain as a result of their educational experiences (ex. Student Wellness Program may measure student knowledge of healthy habits.)

**What type of Outcome would you like to add?**

Operational Outcome

**Enter Outcome**

Graduation Rate:

**Timeframe for this Outcome**

Academic year 2019-2020

**Performance Target for "Met"**

45% or more of 2019-2020 new participants served graduated with a bachelor's degree or equivalent within six (6) years.

**Performance Target for "Partially Met"**

NA

**Performance Target for "Not Met"**

Less than 45% of 2019-2020 new participants served graduated with a bachelor's degree or equivalent within six (6) years.

**Assessment Measure Used**

Annual Performance Report  
National Student Clearinghouse (graduate school enrollment)  
Participant degree attainment per semester

**Frequency of Assessment**

Yearly

**Data Collected for this Timeframe (Results)**

59%

**Score (Met=3, Partially Met=2, Not Met=1)**

3

**Comments/Narrative**

APR for 2019-2020 is due December 2021 which will determine the actual graduation rate.

**Resources Needed to Meet/Sustain Results**

Funding

**Explanation of How Resources Will Be Used**

Hire staff and recruit participants

## Goal Summary

**Goal Summary/Comments**

For the past five years of the 2015-2019 grant cycle, SSS has met the funded goals and anticipates the final year 2019-2020 will be no different. The RFP program goals will remain the same during the next grant competition, 2020-2025; however, minor changes concerning percentages may change.

**Changes Made/Proposed Related to Goal**

Successfully funded for a new 5 year grant cycle, beginning Fall 2020.

**Upload Files (if needed)**